

Meeting Minutes Riverbend HOA Board
December 10, 2025

Present: Paul Fleck, Heidi Hotmire, Brendon Matthews, Amy Norris, Clair Winebar, Ron Beall

○ Departing secretary (Amy) reviewed prior meeting minutes and took notes for this meeting until new board established officers

○ Resignation on November 12 of Mike Burris (board position to November 2026) and Liz Smith (Architectural Control Committee to November 2027) left vacancies

Nominating committee (Paul and Heidi) proposed Ron Beall for the board and Lorrinda Smith for the ACC

Unanimous approval by the board (voting board members were Paul, Heidi, Clair and Brendon)

○ Voting for board positions opened, new slate of officers were unanimously approved 5:0

- President: Paul Fleck
- Vice President: Ron Beall, also landscaping and grounds lead
- Secretary: Brendon Matthews, also lead on web page updates
- Treasurer: Clair Winebar
- Nomination committee and social lead: Heidi Hotmire

○ Survey of HOA members have been compiled, will be on January agenda to discuss

○ 2026 Assessment letter draft was created by Paul to go out in January

○ Clair received materials from Mike Burris and will put together the end of year totals for 2025 HOA expenses and fill out 2025 taxes

○ Clair Winebar and Paul Fleck will visit bank to add Clair and get a new debit card

○ 2026 board meetings will be the first Wednesday of the month at 7 pm as schedules allow, with next two meetings being January 7 and February 4

meeting adjourned at 7:56